

Terms of Reference of Internal Quality Assurance Cell of the Faculty of Law

Internal Quality Assurance Cell of the Faculty of Law firmly believes in the values of quality academic culture, reflective practice and continuous improvement, recognition of the diversity of discipline and activities, accountability of legal education.

1 Appointment

- 1.1 Internal Quality Assurance Cell of the Faculty of Law (IQAC-FOL) represents Faculty of Law at the Centre for Quality Assurance Cell of General Sir John Kotelawala Defence University (CQA-KDU).
- 1.2 The Competent Authority to appoint the IQAC-FOL shall be the Faculty Board of the Faculty of Law.

2 Composition

- 2.1 IQAC-FOL shall be comprised of the following members

2.1.1 Ex-officio Members

Heads of Departments (Military Law and Civil Law)

LLM Programme Coordinators

2.1.2 Appointed Members

One (01) member appointed by the Faculty Board of Faculty of Law holding the position of a Senior Lecturer – Grade II or above.

- 2.2 Any member (ex-officio or appointed) shall be appointed as the Chair.
- 2.3 A Convener for the IQAC - FOL shall also be appointed by the Faculty Board of the Faculty of Law.
- 2.4 Appointed Members and the Convener of the IQAC-FOL shall hold office for a two-year time period from the date of appointment and can be considered for reappointment.
- 2.5 Any member or the convener who is unable to continue performing duties as a member or the convener during the appointed period shall be replaced for the remaining time period, by the Faculty Board.

3 Frequency of Meetings

3.1 Meetings of the IQAC-FOL shall be convened at least once in every two months.

4 Functions

4.1 The functions of the IQAC-FOL are, using best governance practice, to:

4.1.1 Assist and guide the Faculty of Law in discharging its responsibilities in relation to internal and external quality assurance and enhancement;

4.1.2 Assess and make recommendations to enhance the quality of academic works referred to the IQAC-FOL;

4.1.3 Review progress of the implementation of recommendations arising from internal quality reviews (if required);

4.1.4 Promote awareness and confidence in the quality assurance of the performance of the Faculty;

4.1.5 Represent Faculty of Law at SSCQA-KDU and CQA;

4.1.6 Carry out any other duty assigned by the Faculty Board/Dean of the Faculty of Law with regard to quality assurance of the faculty;

4.1.7 Perform any other relevant duty assigned by CQA-KDU with regard to quality assurance subject to the approval and assistance of Faculty of Board of Faculty of Law.

5 Amendment or Renewal of Terms of Reference

5.1 IQAC-FOL may amend or renew the Terms of Reference at any time.

5.2 Faculty Board of Faculty of Law may instruct to amend or renew the Terms of Reference at any time.

5.3 Any amendment or renewal of Terms of Reference shall be forwarded to the Faculty Board of Faculty of Law for the approval.

6. These Terms of Reference of shall be deemed to have come into operation with effect from 31.03.2022. (As approved by the 87th Faculty Board of the Faculty of Law) (as amended on the 17.02.2022 and approved by the 87th Faculty Board of the Faculty of Law).